



## **JOB PROFILE**

**Position: Director of Local Outreach**

**Category: Full-Time**

**Reports to: Disciple Life Pastor**

## **SUMMARY OF POSITION**

The Director Local Outreach supports the Sending team and overall ministry of Eagle's Landing First Baptist Church (ELFBC). The Director of Local Outreach is responsible for leading and overseeing individuals/teams and developing systems and processes to help mobilize members and groups in evangelism, outreach, and local mission.

## **QUALIFICATIONS AND REQUIREMENTS**

- A visionary leader with teaching, training, administrative, and organizational gifts
- Ability to assess, critique, and improve systems and processes with a high attention to detail and accuracy.
- Capable of building teams around a shared vision and accomplishment of stated goals
- Must have excellent verbal and written communication skills, with the ability to relate to people of all backgrounds.
- Ability to plan, mobilize people, and debrief with a team
- Must be a follower of Jesus Christ and have a lifestyle that demonstrates obedience to Him.
- An active member of ELFBC or willing and able to become one.
- Self-motivated with ability to function effectively without constant supervision, as well as work cohesively within a team environment.

## **RESPONSIBILITIES**

Oversee all local and community outreach initiatives, which include but are not limited to:

- Working with church leadership and volunteer teams to determine, clarify, and communicate the vision of ELFBC's local outreach.
- Training, equipping, and releasing the members of ELFBC to meet urgent needs, develop healthy communities, and establish Christ-centered relationships for the expressed purpose of reaching the lost through the proclamation of the Gospel.
- Establishing, promoting, and supporting strategic partnerships with local organizations.
- Evaluate existing and potential partnerships.
- Recruiting, training, empowering, leading, and evaluating leaders to serve as Sending Champions.
- Lead and provide oversight to all Serve the City weekends.
- Prepare necessary reports regarding state of local outreach and oversee the ministry budget.
- Developing systems and processes to help guests and members discover their place to serve.
- Shepherding and caring for all ministry team leaders and assuring they are providing the same for their teams.